

BUILD UP AND DISMANTLING PERIODS



• Build up period:

From 11/11/2022 at 8.00am to 11/14/2022 at 9.00pm

Occupation of stands

Bare stands: November the 11th at 8.00am

“Turnkey” stands: November the 13th at 2:00pm

Vehicular access to exhibition pavilion

Under no circumstances may Lorries or coaches enter the exhibition pavilion. Handling vehicles are the only vehicles allowed in the exhibition pavilion. Although, there is unrestricted parking during build-up and break-down, in return exhibitors must have a special exhibitor parking permit for the exhibition period. Do not forget to register your vehicle on the website logipass.viparis.com.

Site opening hours

See “Exhibition Schedules”

Setup/takedown badges

To gain access to the pavilion during setup and takedown, each person must be registered beforehand and have their setup badge. Exhibitor badges are valid for these periods.

To register, you must go to your online [Exhibitor Space](#).

Empty packaging, materials deposit

Empty packaging must be removed without delay and stored by the exhibitors or their transporters. There is no storage zone on site at the exhibition pavilion. See order form “Transport/ Handling/ Customs”

Safety Commission

When the Safety Commission comes around, all stand constructions must have finished. The manager of your stand must be present. Date and time: TBC.

• Dismantling period:

From 11/17/2022 at 6.00pm to 11/18/2022 at 9.00pm

Dismantling hours

See “Exhibition Schedules”

Electrical supplies on stands will be interrupted at 6.00pm.

We recommend that this information is sent to your forwarding agents, transporters and stand builders.

Restitution of your stand

Your stand must be left in its original condition. Any rubbish (carpet, rubble, adhesives, etc.) must be removed. **All damage noted after the breakdown of your stand will be invoiced to you.** Goods and installations which are not removed by the deadlines shall be removed by ourselves and subsequently invoiced to the exhibitor.

We remind you that you **MUST** return the form « Certificate of engagement of cleaning in original condition during the dismantling » to us. The exhibitor is also responsible for all his service providers.

For removal of rubbish, we recommend that you contact the cleaning company Millenium responsible for cleaning the pavilion: stand@millenium-sas.com / +33 (0)1 60 19 72 74.

« Turnkey » stands

The storerooms of the “Business”, “Easy”, “Essential”, “Identity”, “Presence” stands must have all their content emptied the evening of the closing of the Exhibition before 6.00pm.

It is essential that your property is attended during the setting-up and dismantling period and at all other times when the venue is open to occupation or use by exhibitors.

Failure to do so will mean that theft losses will be not paid. Losses due to unexplained shortages are also excluded from the insurance. The comprehensive stand and exhibits insurance takes effect once the items are set up on the exhibitor’s stand. It ceases once the items leave the stand after the exhibition.